

**Center Moriches Union Free School District
DASA BULLYING OR HARASSMENT FORMAL COMPLAINT FORM**

Name of Complainant _____

Date of Complaint _____

Name of person alleged of bullying or harassing _____

Date and school/location of incident _____

Description of incident _____

Were any injuries reported? ___ No ___ Yes – description: _____

Name(s) of witness(s) (if any) _____

Were parents notified? ___ No ___ Yes – notification done by: _____

Has an incident with the same person been reported before? _____

If yes, when? _____ To whom? _____

What was the resolution? _____

Signature of Complainant: _____

Name/Signature of Person Receiving This Complaint _____

Forms should be submitted directly to the building principal(s). Complaints that are district-wide in nature, involve administration, or are not tied to a particular school should be made to the District Office.